

C W I N

Central & West
Integration Network

TRUSTEES' ANNUAL REPORT

1 APRIL 2018 TO 31 MARCH 2019

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Charity contact information

Central and West Integration Network (CWIN)

Scottish Charity Number: SC042071

Registered Office

Address: 21 Rose Street

Glasgow, G3 6RE

Bankers

Bank of Scotland

Telephone number

0141 573 0978

Email address

Centralandwestintegration@googlemail.com

Website

www.cwin.org.uk

MANAGEMENT COMMITTEE

Peter Taylor	Chairman
Ramzan Shah	Treasurer
Priscille Mulhearn	Executive Committee Member
Cath McGee	Executive Committee Member
Heidi McLean	Executive Committee Member

REPORT OF THE MANAGEMENT COMMITTEE

Chairman's Report

In 2018 Central and West Integration Network decided to establish a Scottish Charitable Incorporated Organisation (SCIO). That new organisation, Central and West Integration Network SCIO, SC047341, has gradually taken over the financial responsibility for our continuing activities aimed at bringing people - individuals, community groups, and other agencies - together to ensure that refugees, asylum seekers, migrant workers and BAME communities in Central and West Glasgow have access to resources needed to alleviate poverty, improve living standards and promote settlement and integration within the wider community.

During 2018/19 the new SCIO had already fully taken over as the public face of the organisation, and a full account of all the activities in that year is provided in its Annual Report.

However a considerable proportion of the total funds we deployed did continue during part of this period to be paid into the account of the previous charity. They were either spent directly on the activities led by the SCIO or transferred to its accounts. But this report is required to give an account of the income and expenditure of SC042071.

Signed:  _____

Name: Mr Peter Taylor

Designation: Chairman

REPORT OF THE MANAGEMENT COMMITTEE

Trustees Report

Our Mission Statement

We aim to build a network that brings people together, including formal and informal community groups, agencies and individuals, to seek to ensure that all refugees, asylum seekers, migrant workers and BME communities in Central and West Glasgow have full and equal access to resources which assist in alleviating poverty, improving their standard of living and promoting their settlement and integration within the wider community. We shall do so especially by building the strengths of groups within and across communities, and whenever possible by bringing together people from different communities, including the majority community, for common action and activities.

Our Values

In pursuing this mission, we are driven by these values:

- Empowering individuals and groups to influence issues that affect them and their communities
- Supporting people to take part in decision making and to make their own choices in life
- Strengthening race equality and combating racial hatred
- Celebrating cultural difference and also those things that people have in common
- Tackling discrimination in all its forms, including that based on age or disability
- Actively seeking to cooperate with others in order to secure the best possible outcomes for our communities.

Our Objectives

- Build a network that brings together people and groups from migrant and longer established communities
- Promote integration in order to address practical issues facing migrant communities and achieve equal opportunities
- Work with services to remove barriers to access
- Address discrimination between and within communities, including gender, disability etc.
- Build the capacity of groups representing or involving migrant communities
- Provide opportunities for cultural and personal exchanges between communities
- Promote the health and wellbeing of everyone involved, through promoting positive activity, mutual support and access to information and services.

Financial Review

Statement of the charity's policy on reserves

Central and West Integration Network is currently dependent on grants funding to sustain its activities, as earned income alone would not allow Central and West Integration Network to continue operating.

This means that if there were to be a gap in grants funding it is likely that Central and West Integration Network would have to close down.

To avoid closure if funding difficulties were to happen Central and West Integration Network Executive Committee has agreed to keep a certain level of financial reserves to ensure that

- Main operations can continue for a period of 3 months.
- Redundancy payments are made

The main concerns of the Executive Committee are to ensure:

- that staff can continue working, primarily to secure new funding
- that members/service users are supported to move on to other services

Currently funding has been secured at different levels up until March 2020, but if difficulties were to arise then, it has been calculated that reserves of £5434.68 would be needed to continue running for at least 3 months and redundancy payment of £6881.67. The calculations are included as an appendix to this policy.

The reserves should be built up from the unrestricted (earned) income. The level of reserves should be calculated and monitored every 12 months by the Development Manager who will report back to the Executive Committee.

This policy should be reviewed yearly and whenever there are significant changes in staff hours, numbers or accrued years of service.

Declaration

Signed on behalf of the charity trustees:

Peter D. Taylor

Print name

PETER TAYLOR

Designation

CHAIR

Date

20/12/2019

Report of the Independent Examiner to the Management Committee

I report on the financial statements of the charity for the year ended 31 March 2019 on pages 9-14 which have been prepared under the historical cost convention and the accounting policies for charities.

Respective responsibilities of the Management Committee and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:	Date: CA 22/12/2019
Name:	ABIODUN EMMANUEL ILESANMI
Relevant professional qualification (s) or body (if any):	ACCA, ACPA, MAAT
Address:	8 DEER PARK, FARRINGTON BUSINESS PARK, LINDKISTON EH54 8QA.

Receipts and payments accounts							
For the period from	Period start date			to			
		Month	Year				
	01	04	2018		31	03	2019

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	59	-	-		59	2,454
Grants	-	69,706	-		69,706	140,801
Trading income	-	-	-		-	-
	-	-	-		-	-
A1 Sub total	59	69,706	-	-	69,765	143,255
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-	-	-		-	-
Proceeds from sale of investments	-	-	-		-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	59	69,706	-	-	69,765	143,255
A3 Payments						
Expenses for fundraising activities	-	-			-	-
Gross trading payments	-	-			-	-
Investment management costs	-	-			-	-
Payments relating directly to charitable activities	-	67,627			67,627	133,157
Grants and donations	-	-			-	-
Governance costs:	-	-			-	-
Audit / independent examination	-	-			-	-
Preparation of annual accounts	-	-			-	700
Legal costs	-	-			-	-
Other	-	-			-	-
	-	-			-	-
A3 Sub total	-	67,627	-	-	67,627	133,857
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-	821			821	518
Purchase of investments	-	-			-	-
A4 Sub total	-	821	-	-	821	518
Total payments	-	68,448	-	-	68,448	134,374
Net receipts / (payments)	59	1,258	-	-	1,317	8,880
A5 Transfers to / (from) funds						
	-	-			-	-
Surplus / (deficit) for year	59	1,258	-	-	1,317	8,880

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	-	1,474			1,474	1,474
	Surplus / (deficit) shown on receipts and payments account	59	1,258			1,317	8,880
	Transfer to New Charity	(2,791)	-			(2,791)	-
	Cash at hand	-	-			-	1,251
	Cash and bank balances at end of year	(2,732)	2,732	-	-	-	11,606
(Agree balances with receipts and payments account(s))							

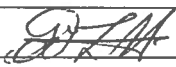
B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
	Cash at hand	Restricted		-	1,251
	Fund due from Refugee Survival Trust	Restricted		-	2,373
	Other various donations still unused	Unrestricted		-	1,121
		Total	-	-	4,745

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
			-	-
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RAMZAN SHAH	28/10/19

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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Type of activity or project supported	Individual / Institution	Number of grants made	£
	Cash 4 Kids		4,950.00
	Dormant Accounts		24,019.00
	Glasgow City Council		7,347.00
	Scottish Government		32,890.00
	Scottish Refugee Council		500.00
Total			69,706.00

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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	Number of trustees	£
C4b Trustee expenses - details		

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other Information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
African in Motion	-	-	-	-	-	70
An Clachan Café	-	-	-	-	-	350
BT My Donate	59	-	-	-	59	139
Cash 4 Clothes	-	-	-	-	-	15
Cup of Tea (raffle sales)	-	-	-	-	-	233
Donation from Cook Book, Food Bank, photocopy and Irvine Martin	-	-	-	-	-	135
Mairead Howie	-	-	-	-	-	10
Tea in the Park	-	-	-	-	-	100
Scottish Refugee Council	-	-	-	-	-	132
Neil - Individual donation	-	-	-	-	-	-
Tribunal	-	-	-	-	-	-
Garnet Bank primary	-	-	-	-	-	-
Burns Super Event	-	-	-	-	-	-
Women's group donation	-	-	-	-	-	-
Nourish Scotland - Dignity Project	-	-	-	-	-	150
Individual Donations	-	-	-	-	-	1,121
Total	59	-	-	-	59	2,454

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
NHS Health Scotland	-	-	-	500
Glasgow City Council - Anderston/City Area Budget	-	-	-	4,426
Glasgow City Council - Integrated Grants fund	-	7,347	7,347	29,388
CASH FOR KIDS	-	4,950	4,950	3,875
Dormant Account	-	24,019	24,019	-
Foundation Scotland	-	-	-	2,470
The Women Centre - Violence Against Women	-	-	-	400
Young People's Future	-	-	-	450
Scottish Government - Fair Food Transformation Fund	-	32,890	32,890	27,324
RST Grants	-	-	-	40,278
Community Safety Glasgow	-	-	-	1,500
FC Scotland Expend	-	-	-	4,920
Glasgow City Council	-	-	-	414
Permaculture Association	-	-	-	94
Queen's Cross Housing Association	-	-	-	249
Scottish Refugee Council	-	500	500	484
Young Start Fund	-	-	-	24,229
Total	-	69,708	69,708	140,801

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Salaries	-	17,007	-	-	17,907	49,972
Insurance	-	613	-	-	613	598
Stationery	-	-	-	-	-	457
Travel Expenses	-	-	-	-	-	1,725
Postages	-	-	-	-	-	33
Telephone & Board Expenses	-	1,180	-	-	1,180	1,047
Child Care Expenses	-	131	-	-	131	-
Event expenses	-	-	-	-	-	983
Professional Fees	-	-	-	-	-	1,605
Project / other office expenses	-	47,796	-	-	47,796	36,689
RST Grant expenses	-	-	-	-	-	40,701
Capital expenditure - purchase of fixed assets	-	821	-	-	821	518
Total	-	68,448	-	-	68,448	134,374

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	59				59	2,454
Gross receipts from other charitable activities					-	-
<i>Sub total</i>	59	-	-	-	59	2,454
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<i>Sub total</i>	-	-	-	-	-	-
Total receipts	59	-	-	-	59	2,454
Payments						
Expenses for fundraising activities	-				-	
Gross trading payments	-				-	
Investment management costs	-				-	
Payments relating directly to charitable activities	-				-	
Grants and donations	-				-	
Governance costs:	-				-	
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
	-				-	
	-				-	
<i>Sub total</i>	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	
Purchase of investments	-				-	
<i>Sub total</i>	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	59	-	-	-	59	2,454
Transfers to / (from) funds	-	-	-	-	-	3,000
Surplus / (deficit) for year	59	-	-	-	59	5,454

Nature and purpose of funds

Central and West Integration Network

SC042071

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations	-				-	-
Grants	69,706				69,706	140,801
Receipts from fundraising activities	-				-	
Gross trading receipts	-				-	
Income from investments other than land and buildings	-				-	
Rents from land & buildings	-				-	
Gross receipts from other charitable activities	-				-	
Sub total	69,706	-	-	-	69,706	140,801
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	69,706	-	-	-	69,706	140,801
Payments						
Payments relating directly to charitable activities	67,627				67,627	133,157
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	-				-	700
Sub total	67,627	-	-	-	67,627	133,857
Payments relating to asset and investment movements						
Purchases of fixed assets	821				821	518
Purchase of investments					-	
Sub total	821	-	-	-	821	518
Total payments	68,448	-	-	-	68,448	134,375
Net receipts / (payments)	1,258	-	-	-	1,258	6,427
Transfers to / (from) funds	-	-	-	-	-	(3,000)
Surplus / (deficit) for year	1,258	-	-	-	1,258	3,427

Nature and purpose of funds